



# E-twinning workshop

4th March 2022/Spain

# E-Twinning: changes ahead.....



- In 2022, the European Commission's School Education Gateway and eTwinning platforms will undergo a substantial revamp, which will result in the single integrated **European School Education Platform**. On this new platform, you will be able to explore all your favourite content and services under one roof, once the full transition is completed.
- **EU Login will be needed.**
- **Therefore, if you do not have one..... GO FOR IT;**



When will the new European School Education Platform be launched?

- ❖ The initial version of the European School Education Platform will be released **in May 2022**. It will deliver the core eTwinning functionalities for the registration of new eTwinners and for conducting projects. Iterative releases with updated and new features and content will be deployed during the following months of 2022.



What will be the new URL of the platform? And what about the existing URLs?

➤ The new platform will have the URL:

*[school-education.ec.europa.eu](https://school-education.ec.europa.eu)*

➤ All the existing URLs ([www.etwinning.net](https://www.etwinning.net), [live.etwinning.net](https://live.etwinning.net), [twinspace.etwinning.net](https://twinspace.etwinning.net), [nso.etwinning.net](https://nso.etwinning.net) and [www.schooleducationgateway.eu](https://www.schooleducationgateway.eu)) continue functioning until the old platforms are discontinued (**second semester 2022**). Nevertheless, the creation of projects on the legacy eTwinning platform will be disabled. **New projects have to be created on the new platform.**



Will the content of the existing eTwinning Groups be migrated to the new platform?

- Groups with any activities which took place between 1 January 2021 and 21.02.2022 will be migrated to the new platform together with their content and materials created after 1.7.2018. **Groups with no activity during 2021 and 2022 will be removed.** In any case, eTwinners will be able to download the contents of their eTwinning Groups, which are relevant to them and they may wish to reuse.



## What of my content in eTwinning will be migrated to the new platform?

- **TwinSpaces:** content created after 1.7.2018 of projects which were registered after 1.7.2018
- **Groups:** content created after 1.7.2018 of those Groups which had activities between 1.1.2021 and 21.2.2022. Groups which had no activities in the timeframe mentioned above are considered “inactive” and will become read-only on 13.3.2022.
- **User profile:** main information since users’ registration
- **Events:** main data created by CSS, NSO and Ambassadors



SO, WHAT ARE WE  
DOING IN THIS  
WORKSHOP IF THINGS  
ARE GOING TO  
CHANGE???



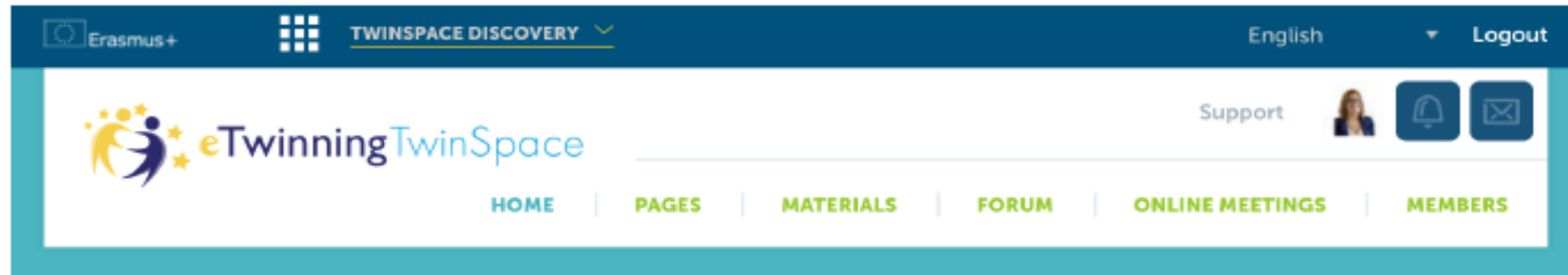
GOOD QUESTION.....



# MANAGEMENT OF THE TWinspace: SETTINGS



## GENERAL SETTINGS



The screenshot shows the top navigation bar of the Twinspace Discovery website. On the left, there is an Erasmus+ logo and a grid icon. The main header contains the 'TWinspace DISCOVERY' title with a dropdown arrow. On the right, there are language settings for 'English' and a 'Logout' button. Below the header, the 'eTwinning TwinSpace' logo is displayed. To the right of the logo are 'Support' text, a user profile picture, and notification icons for a bell and an envelope. A horizontal menu below the logo lists 'HOME', 'PAGES', 'MATERIALS', 'FORUM', 'ONLINE MEETINGS', and 'MEMBERS'.

### TWinspace DISCOVERY



Self-teaching track to explore the Twinspace




### Teacher Bulletin

Reminder: tomorrow night  
Live Chat at 7 pm CET.

**18.01.2016** 10:05

*Bart Verswijvel*



The General Settings of the Twinspace allow you to display a title, description and logo for the Twinspace as well as to choose a colour scheme (theme). To edit it just click 

Title, description and logo are always public to anyone on internet.

## GENERAL SETTINGS


### Edit profile


**General**


**Title**

**Description**

**Theme**









**Picture**

(Uploading a new picture will replace the current one once you press save)



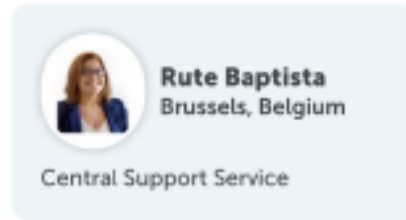
Browse



**Save** **Cancel** **Delete**

Only project founders and teachers with admin rights can change settings. For others, the SETTINGS button will not be displayed.

## PROFILE SETTINGS



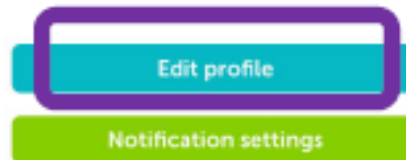
A light blue rounded rectangular card containing a circular profile picture of a woman with glasses, the name "Rute Baptista", the location "Brussels, Belgium", and the role "Central Support Service".

Rute Baptista  
Brussels, Belgium  
Central Support Service



A light blue rounded rectangular card with the title "My TwinSpaces" in teal and a folder icon below it.

My TwinSpaces



A vertical menu of two buttons. The top button is teal with the text "Edit profile" and is highlighted with a purple rounded rectangular border. The bottom button is green with the text "Notification settings".

Edit profile

Notification settings

With the Profile settings users of the Twinspace take the first steps in expressing their digital identity. Adding a profile picture and a short description are important for the first impression others have about you.

Click on your name and then **edit profile** to change the profile settings.

## PROFILE SETTINGS

### Edit profile

**General**

**Name**  
Mister Student

**Display language**  
English

**Description**

**Picture**

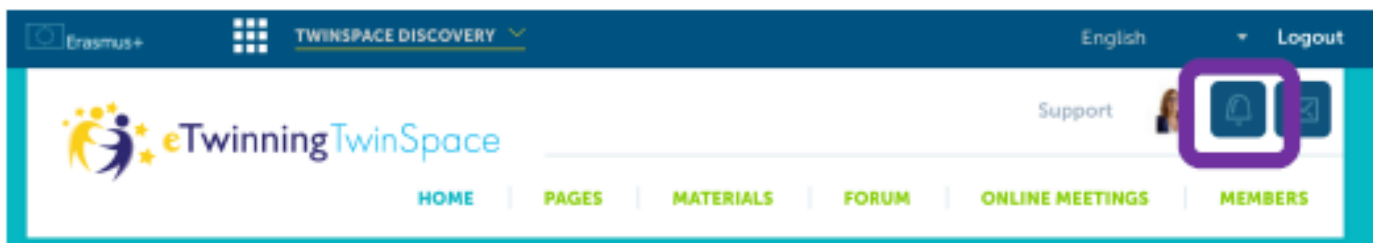
(Uploading a new picture will replace the current one once you press save)



The profile settings include a description and a picture.

Members can also set the default display language.


## PROFILE SETTINGS



### Manage notification(s)

	1 Via notification centre	2 Via mail
<b>Personal</b>		
New profile comments	<input checked="" type="checkbox"/>	<input type="checkbox"/>
New Twinmail messages	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>TwinSpace</b>		
TWINSPACE DISCOVERY <b>3</b>		
	Via notification centre	Via mail
New forum threads	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Replies to forum threads I subscribed to	<input checked="" type="checkbox"/>	<input type="checkbox"/>
New teacher bulletin messages	<input type="checkbox"/>	<input checked="" type="checkbox"/>
New members	<input checked="" type="checkbox"/>	<input type="checkbox"/>
New newsFeed post	<input checked="" type="checkbox"/>	<input type="checkbox"/>
New page	<input type="checkbox"/>	<input checked="" type="checkbox"/>
New materials album / folder	<input type="checkbox"/>	<input type="checkbox"/>
<a href="#">Back to profile</a>		<a href="#">Save</a>

In the profile settings you also have access to the notifications. You can decide which notifications you want to receive, and how:

1. in the TwinSpace notification centre  and/or
2. via your personal email. Notifications sent via email will be collected in a 'digest' email sent daily.
3. The notifications can be customised by TwinSpace.



# Add Participants to the Twinspace





## ADD PARTICIPANTS TO THE TWinspace



Support



HOME

PAGES

MATERIALS

FORUM

ONLINE MEETINGS

MEMBERS

### Members



2 Teachers



2 students



1 guests



2 online



Join the chat room

Search

Contact

Invite members

### Online members



### Invite members



Teacher



Students



Guests



**Bart Verswijvel**  
Teacher administrator

EPOS vzw, Belgium

Last access: 30.04.2017



**Mister Student**  
Pupil

Central Support Service, Belgium

Last access: 07.01.2019



**Mister Visitor**  
Guest

Last access: 21.11.2015








**Rute Baptista**  
Teacher administrator

Central Support Service, Belgium


Administrators have the power to invite new members: teachers, students and guests.

## ADD PARTICIPANTS TO THE TWinspace

PORTAL  ETWINNING LIVE GROUPS TWinspace NSS DESKTOP English ▼ Logout

 Support   

PEOPLE | EVENTS | **PROJECTS** | GROUPS | PARTNER FORUMS

 **TWinspace DISCOVERY**  
23.09.2014  
—  
Self-teaching track for the new Twinspace

- Edit
- Image gallery
- **Add new partner[s]**
- Message partner[s]
- Close project
- TwinSpace
- Project Card: talk to your NSS
- Download eTwinning Certificate
- Apply for a Quality Label

New teacher partners are added on the level of eTwinning Live.

## ADD PARTICIPANTS TO THE TWinspace

The screenshot shows the 'Members' section of a Twinspace interface. At the top, there are four summary cards: '2 Teachers', '2 students', '1 guests', and '2 online' (highlighted in green). Below these is a search bar and a 'Contact' button. A menu icon is on the left, and 'Invite members' and 'Export invited pupils' links are on the right. The main area lists members with their names, roles, and last access dates. A dropdown menu is open for 'Bart Verswijvel', showing 'Teacher administrator' selected and 'Teacher' as an option. A purple box highlights this dropdown menu.

**Members**

2 Teachers   2 students   1 guests   2 online

Search   Contact

Invite members  
Export invited pupils

Name	Role	Location	Last access
Bart Verswijvel	Teacher administrator	EPOS vzw , Belgium	
	Teacher		
	Teacher administrator		
	Pupil	Central Support Service, Belgium	07.01.2019
Mister Visitor	Guest		21.11.2015
Rute Baptista	Teacher administrator	Central Support Service, Belgium	

Teachers who will also add content on the Twinspace (e.g. Pages, Forums, etc.) need to be upgraded on the level of the Twinspace. They must be given the status of Teacher Administrator.

## ADD PARTICIPANTS TO THE TWinspace

### Invite students

1

When inviting a pupil / student you need first to get approval from them and/or from a parent or a guardian. Make sure not to disclose any sensitive and private information about your student. When uploading their pictures you need first to get approval from them and/or from a parent or a guardian. We strongly recommend the use of avatars (an icon or figure representing a particular person). Please read [here](#) more regarding what you should and what you should not publish online.

For safety reasons, pupils' passwords cannot be exported and downloaded. If a password is forgotten, it can be reset by the teacher who invited the pupil.

#### 1. Invite new or existing students

##### Existing students

#1

Verify



##### New students

#1

Miss

Smart



Verify



2

#### 2. Check & complete the information

#1

Miss Smart

miss.smart

Invite

Select role

Select role

Administrator

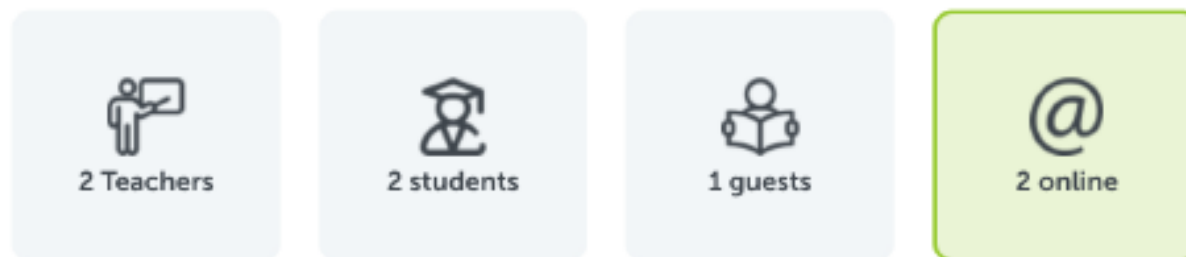
Member

Teachers add the pupils to the Twinspace. They add the names of the students and provide them with a password.

Students cannot change the credentials. Teachers can RESET the PASSWORD of pupils.

## INVITE PUPILS TO THE TWinspace

### Members ?



Contact



Invite members

Export invited pupils

Download export

Teachers can export the data of logins and passwords of the students to Excel:  
EXPORT INVITED PUPILS.

If necessary also **Visitors** can be added to the Twinspace. Visitors are adults who will not register at etwinning.net (e.g. parents). The procedure is similar to the invitation of pupils.

## INVITE PUPILS TO THE TWinspace Members ?

2 Teachers

2 students

1 guests

2 online

Search



Contact

[Invite members](#)  
[Export invited pupils](#)

[Download export](#)

**Mister Student** Central Support Service, Belgium  
Pupil  
Last access:

**Reset password**

Reset the password for Mister Student by typing a new password. The password must be at least 6 characters long.

Password

Confirm password

GOOD TO KNOW

Teachers can export in excel the usernames of their invited students.

For safety reasons passwords are stored in a form which cannot be decoded. If a pupil forgets the password, it can be reset only by the teacher who invited him/her.



## INVITE PUPILS TO THE TWinspace



The screenshot displays a list of users in a Twinspace environment. Each user entry includes a name, a role, and a location. The 'Mister Student' entry is highlighted with a purple box, and its role dropdown menu is open, showing 'Pupil' and 'Pupil administrator' options. The 'Pupil administrator' option is highlighted in teal.

Name	Role	Location	Last Access	Actions
Bart Verswijvel	Teacher administrator	EPOS vzw , Belgium	30.04.2017	□
Mister Student	Pupil	Central Support Service, Belgium		□, 🗑️, ✎️
Mister Visitor	Guest		21.11.2015	□, 🗑️, ✎️

Teachers can give Pupils the role of PUPIL ADMINISTRATOR.

PUPIL ADMINISTRATORS can create PAGES and FORUMS.

Pupil Administrators can assist teachers. They can have the Administrator's role temporarily (e.g. during a lesson). Pupils Administrators have high level ownership and responsibility.

## MEMBERS

## Members

2 Teachers 2 students 1 guests 2 online

Join the chat room

Search

Contact

1

Invite members  
Export invited pupils

	<b>Bart Verswijvel</b> Teacher administrator	EPOS vzw , Belgium	□
<small>Last access: 30.04.2017</small>			
	<b>Mister Student</b> Pupil	Central Support Service, Belgium	□
<small>Last access: 07.01.2019</small>			
	<b>Mister Visitor</b> Guest		□
<small>Last access: 21.11.2015</small>			
	<b>Rute Baptista</b> Teacher administrator	Central Support Service, Belgium	□
<small>Last access: 06.01.2019</small>			
	<b>San Lillergan</b> Pupil		□

Online members

## Members

2 Teachers 2 students 1 guests 2 online

Join the chat room

Search 3

Contact

2

Invite members  
Export invited pupils  
Download report

	<b>Bart Verswijvel</b> Teacher administrator		□
<small>Brussel, Belgium EPOS vzw Last access: 30.04.2017</small>			
	<b>Mister Student</b> Pupil		□
<small>Brussels, Belgium Central Support Service Last access: 07.01.2019</small>			
	<b>Mister Visitor</b> Guest		□
<small>Last access: 21.11.2015</small>			
	<b>Rute Baptista</b> Teacher administrator		□
<small>Brussels, Belgium Central Support Service</small>			

Online members

You can change how you view your Twinspace members, you can sort them as a list (1) or a grid (2).

You can also use the search engine (3) to look for your members.



# MANAGEMENT OF THE TWinspace: CONTENT



# Images





## IMAGES

### ALBUM



### IMAGES <sup>1</sup> - SCHOOL PICTURES - BELGIUM



### Welcome to our school

We are a small secondary school in the North of Belgium with about 400 students.

Our school offers technical and vocational education and we have sections like Accountancy, ICT Management, Public Relations etc.

Here you see one of our classrooms:



Non-verbal communication is important for an eTwinning project. Images also make the TwinSpace more attractive.

You can create stand-alone albums with e.g. pictures of activities or you can integrate pictures in PAGES, FORUM posts or PROJECT JOURNAL posts.

## IMAGES

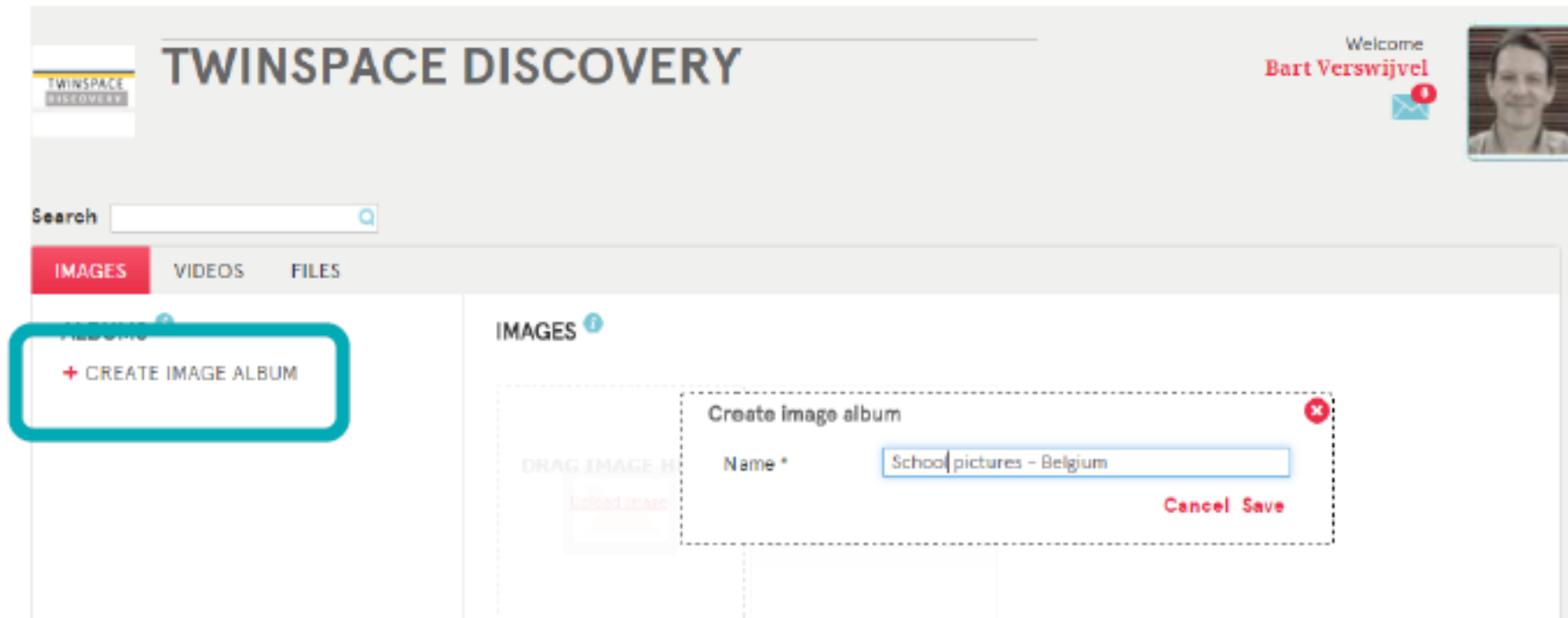


The screenshot shows the front page of the TWinspace Discovery platform. At the top, there is a navigation bar with buttons for HOME, PAGES, MATERIALS, FORUMS, LIVE, and MEMBERS. The MATERIALS button is highlighted with a red box. Below the navigation bar, the main content area features a header with the TWinspace Discovery logo and a welcome message for Bart Verswijvel. Below the header, there are three main sections: Pages, Images, and Videos. The ADD IMAGES button in the Images section is highlighted with a red box.

To upload pictures you click on ADD IMAGES on the front page. Alternatively you can click on MATERIALS.



## IMAGES



The screenshot shows the TWinspace Discovery interface. At the top, there is a search bar and navigation tabs for IMAGES, VIDEOS, and FILES. The 'IMAGES' tab is active. A red box highlights the '+ CREATE IMAGE ALBUM' button. A modal window titled 'Create image album' is open, showing a text input field for the album name, which contains 'School pictures - Belgium'. Below the input field are 'Cancel' and 'Save' buttons. The modal also includes a 'DRAG IMAGE HERE' area and a 'Upload images' button.

It is advisable to create IMAGE ALBUMS. The maximum size of a picture is 4 Mb. Only these formats are allowed: gif, jpg, jpeg, png.

If you want to integrate pictures in a PAGE, FORUM or PROJECT JOURNAL post, you first of all need to upload your pictures in this section.

## IMAGES

GOOD TO KNOW



Antwerp Railway Station, Belgium Station

Funki50 / 77 images

CC BY NC

S	640 x 426	153.1 KB
M	1280 x 853	505.3 KB
L	1920 x 1280	1.1 MB
XL	2560 x 1706	2.9 MB

License: CC0 Public Domain / FAQ  
Free for commercial use / No attribution required

Free Download View

Sponsored images shutterstock

For copyright reasons is advisable to use only pictures of which you own the rights or that have been shared under Creative Commons License.

1. Pictures you took yourself or that belong to Public Domain can be used freely without attribution of the name of the author.
2. When you use pictures under Creative Commons License you need to give credit to the author in the proper way.



# Videos



## VIDEOS

The screenshot shows the 'VIDEOS' tab selected in a navigation bar with 'IMAGES' and 'FILES'. On the left, there is a 'FOLDERS' section with an 'i' icon and a '+ CREATE FOLDER' button. Below it is a folder icon labeled 'Edit' and 'PROMOTION VIDEOS'. The main area is titled 'VIDEOS' with an 'i' icon and a '+ ADD VIDEO' button. Two video thumbnails are displayed: the first is 0:27 long and shows a cartoon character on a bench with the 'eTwinning' logo; the second is 7:45 long and shows a classroom display board.

The screenshot shows a 'Project Journal' post. At the top is a red book icon and the title 'Project Journal' with a notification bubble. Below is a text input field with a red pencil icon, the placeholder text 'Type here', and a red 'Post' button. The post content starts with a user profile picture and the text 'Watch our movie'. Below this is a video player. The video player has a title 'Video eTwinning' and a subtitle 'from SEA stanning'. The video frame shows the 'eTwinning' logo. The player controls include a play button, a progress bar at 00:29, and a 'vimeo' logo. To the right of the video are three icons: a heart, a clock, and a share icon. At the bottom of the post, it says '- Posted by Bart Yonswijvel, 04.09.2015' and 'Add a comment | Delete'.

Videos bring life to the TwinSpace. You can create stand-alone FOLDERS with movie clips or you can integrate movies in PAGES, FORUM POSTS or JOURNAL POSTS.

## VIDEOS



The screenshot shows the TWinspace Discovery front page. At the top left is the 'TWinspace DISCOVERY' logo. Below it is a section titled 'Self-teaching track to explore the Twinspace' with a 'Read more' link. On the right, there is a user profile for 'Bart Verswijvel' with a 'Welcome' message and a notification icon. Below these are three main content areas: 'Pages', 'Images', and 'Videos'. Each area has a corresponding icon and a 'CREATE A PAGE', 'ADD IMAGES', or 'ADD VIDEOS' button respectively. The 'ADD VIDEOS' button is highlighted with a red rounded rectangular border.

To upload videos you click on ADD VIDEOS on the front page. Alternatively you can click on MATERIALS.

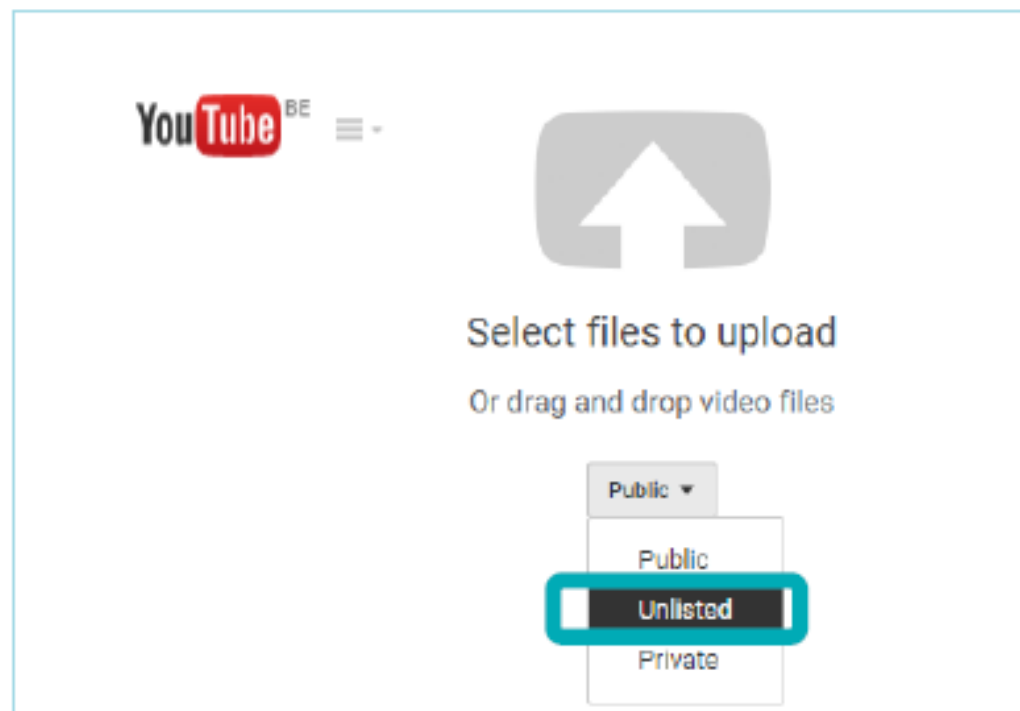


## VIDEOS

You Tube

vimeo

≡ dailymotion



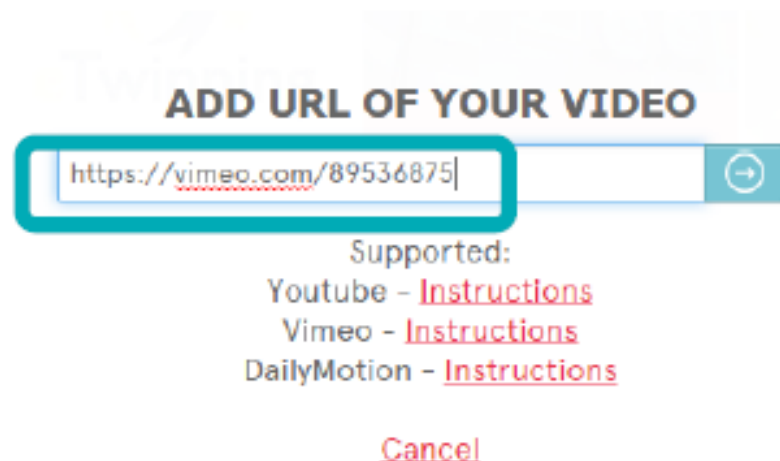
You cannot upload videos directly to the TwinSpace. You need to upload a video first to YouTube, Vimeo or DailyMotion.

For safety reasons you should categorize videos at YouTube under UNLISTED. In this way the video will be hidden for the YouTube search engine. However the video will be visible to anyone who knows the URL.

## VIDEOS



A screenshot of a web browser showing a Vimeo video player. The address bar at the top contains the URL <https://vimeo.com/89536875>, which is highlighted with a red rectangular box. Below the address bar is the Vimeo navigation menu with options: Create, Watch, On Demand, and Upgrade. A search bar is also visible. The video player itself shows a 3D cartoon character sitting on a bench in front of a wall with the 'eTwinning' logo. Below the video player, the user profile 'happy etwinning' is visible, along with options to Follow, Collections, Stats, and Download.



A screenshot of a dialog box titled 'ADD URL OF YOUR VIDEO'. It features a text input field containing the URL <https://vimeo.com/89536875>, which is highlighted with a red rectangular box. To the right of the input field is a button with a right-pointing arrow. Below the input field, the text 'Supported:' is followed by three lines of text: 'Youtube - [Instructions](#)', 'Vimeo - [Instructions](#)', and 'DailyMotion - [Instructions](#)'. At the bottom right of the dialog box is a red 'Cancel' button.

To transfer the video to the TwinSpace, you first COPY the URL of the previously uploaded video at YouTube, Vimeo or Dailymotion and then PASTE it in the MATERIALS section of the TwinSpace.



## VIDEOS



Choose files to upload

or drag and drop them here.

### Privacy

Anyone can see this video

Anyone can see this video

Only I can see this video

**Only people with a password can see this video**

Hide this video from Vimeo [Upgrade now](#)

### ADD URL OF YOUR VIDEO

This Vimeo video link does not seem to exist.

- Supported:
- Youtube - [Instructions](#)
  - Vimeo - [Instructions](#)
  - Dailymotion - [Instructions](#)



### Science experiments

Here is the video about the science experiments of the Croatian school:

[vimeo.com/138289225](https://vimeo.com/138289225).

You need a password to watch it.

You will find it when you can give the answers to the following questions.

(Take the first letter of the answer.)

Vimeo offers the opportunity to protect a video with a password. In that case the video cannot be uploaded in the MATERIALS section of the TwinSpace and cannot be embedded in e.g. a PAGE.

It is, of course, possible to share the URL of the Vimeo video on a PAGE, FORUM or JOURNAL POST.



# Files





## FILES

IMAGES VIDEOS **FILES**


FOLDERS <sup>i</sup>


+ CREATE FOLDER


 **DATA: TRANSPORT TO SCHOOL**

 **PRESENTATIONS: TRANSPORT TO SCHOOL**

**FILES** <sup>i</sup> – **DATA: TRANSPORT TO SCHOOL**

 DRAG FILE HERE  
Uploaded file

 DATA LATVIA.XLSX

 DATA BELGIUM.XLSX



### Transport to school

Do you want to know the pupils come to school?

Here are the data and the presentations about the topic.

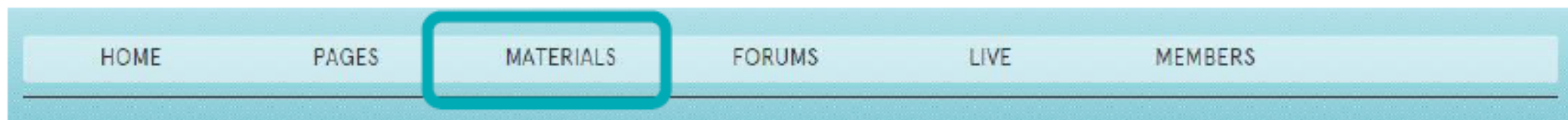
Please join the discussion in our FORUM.



The TwinSpace offers the opportunity to share various types of files. You can create stand-alone folders or you can integrate a direct link to the FILES on a PAGE, FORUM or PROJECT JOURNAL post.

Allowed files are **text files** (.pdf, .txt, .doc, .docx), **presentations** (.ppt, .pptx), **spreadsheets** (.xls, .xlsx) and **compressed files** (.zip, .rar). The maximum file's size is 20 Mb.

## FILES



### TWinspace DISCOVERY <sup>1</sup>


Self-teaching track to explore the Twinspace

[Read more](#)




Welcome  
Bart Verswijvel




 Pages <sup>1</sup>


[Let's get started](#)


**CREATE A PAGE**

 Images <sup>1</sup> <>



**ADD IMAGES**

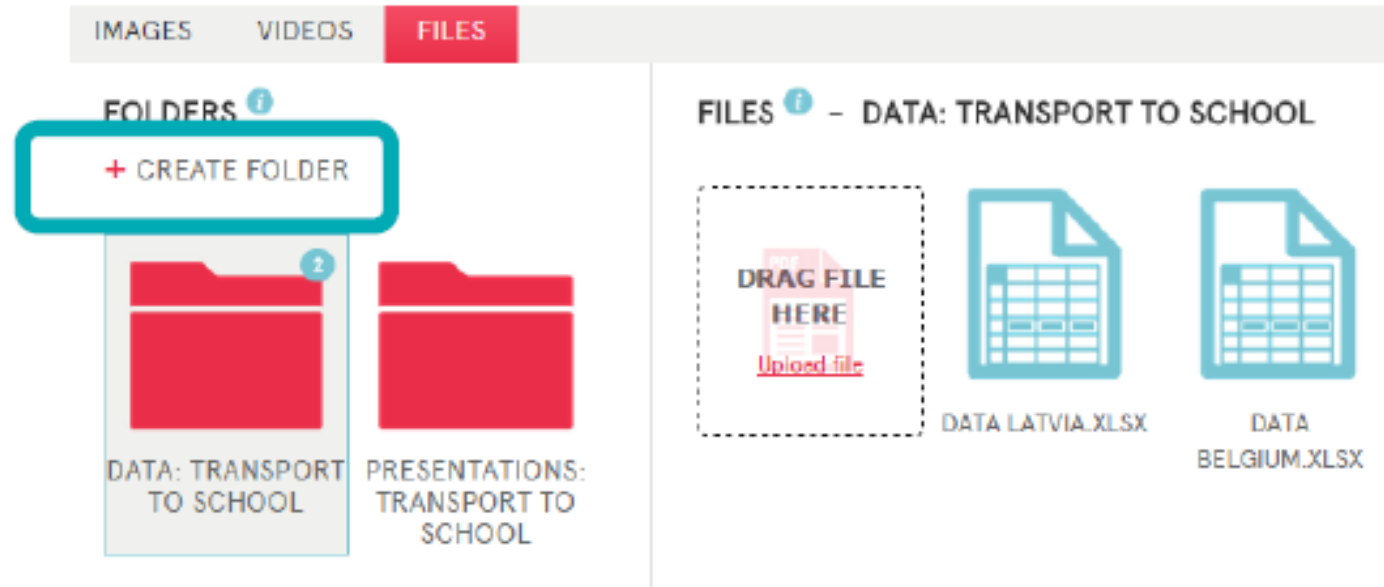
 Videos <sup>1</sup> <>



**ADD VIDEOS**

To upload files click on MATERIALS.

# FILES





It is advisable to create FILES FOLDERS.

## FILES


IMAGES VIDEOS **FILES**


FOLDERS ⓘ  
+ CREATE FOLDER


 DATA: TRANSPORT TO SCHOOL

 PRESENTATIONS: TRANSPORT TO SCHOOL

FILES ⓘ - DATA: TRANSPORT TO SCHOOL

 DRAG FILE HERE  
Uploaded file

 DATA LATVIA.XLSX

 DATA BELGIUM.XLSX

All files in the TwinSpace are visible to all members. It is not possible to share files only with teachers.

If a file type is not supported by the TwinSpace, it is always possible to compress it to a .zip or .rar file.



# Embedding

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## EMBEDDING



padlet

pollmaker



SlideTalk

popplet

tricider

In an eTwinning project many teachers and pupils make use of other tools to create content, than the ones provided in the TwinSpace: e.g. a poll, a slideshow, a quiz, a brainstorming tool etc.

## EMBEDDING

1



### Transport to school

How do you go to school?

Take our poll : <http://goo.gl/5nlqIH>

View the results: <http://goo.gl/bhhv8w>

2



### Transport to school

How do you go to school?

[You can tick multiple options.]

On foot

By bike

By car

By train

By tram

Other

Vote

Results

Created with [Poll Maker](#)

There are 2 ways of connecting these internet applications to a TwinSpace:

1. Providing a weblink which sends the user out of the TwinSpace to the external webpage.
2. Embedding: you can view or use the full application in the environment of the TwinSpace platform.

## Embed it in the Twinspace



Selection of embeddable tools


[Read more](#)

Not all internet applications provide the possibility to embed a tool on a platform like the TwinSpace.

For technical and safety reasons not all internet applications that allow embedding can be embedded in the TwinSpace.

Here you find a selection of embeddable applications for the TwinSpace:  
<http://bit.ly/embedtwinspace>

## EMBEDDING



The screenshot shows the SlideShare website interface. At the top, there is a navigation bar with the SlideShare logo, a search bar, and menu items for Home, Technology, Education, and More Topics. Below the navigation bar is a featured presentation titled "National eTwinning Prizes 2014" with a date of "22 October 2014 - Brussels". The presentation thumbnail includes the eTwinning logo and a European Union flag. Below the presentation, the text "eTwinning AWARDS 2014" is displayed, followed by three buttons: "Share", "Like", and "Download".



The screenshot shows the "Share SlideShare" dialog box. It features social media sharing icons for Facebook, Twitter, LinkedIn, and Google+. Below these icons is an "Email" section with a text input field labeled "Enter email addresses". The "Embed" section contains a text area with the following code: 

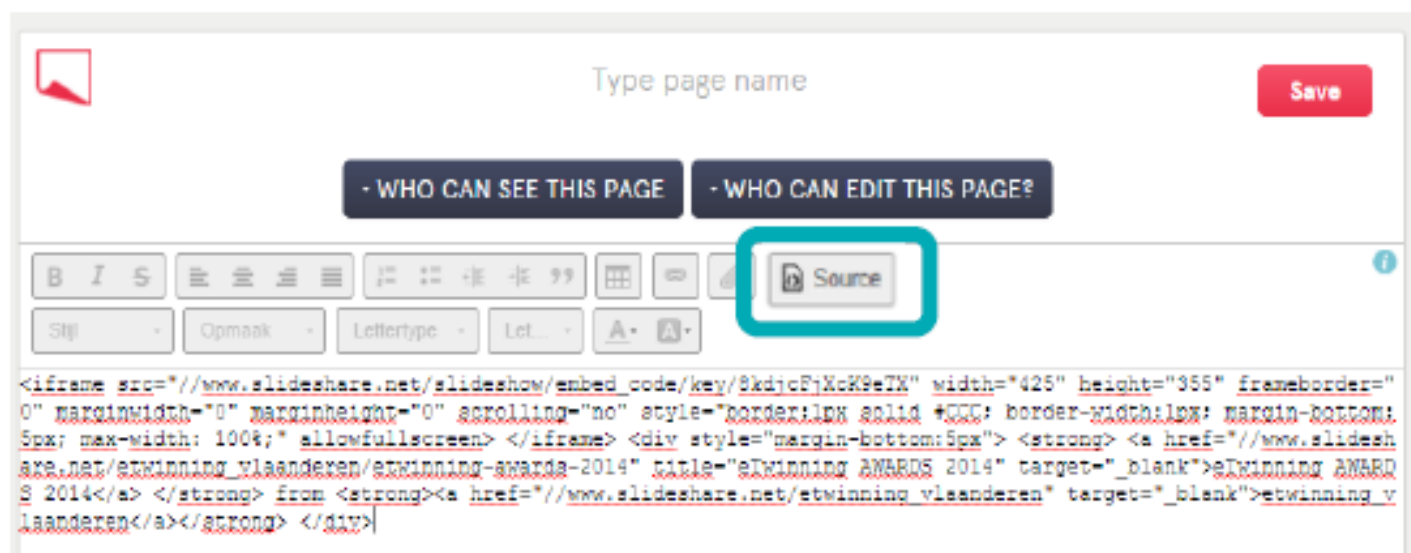
```
<iframe src="//www.slideshare.net/slideshow/embed_code/key/8kdcfjXcK9eTX" width="425" height="355" frameborder="0" marginwidth="0" marginheight="0" scrolling="no" style="border:1px solid #CCC; border-width:1px; margin-bottom:5px; max-width:100%; allowfullscreen"></iframe><div style="margin-bottom:5px">
```

 The code is highlighted in blue. At the bottom of the dialog, there are controls for "Size (px)" set to 429x357 and "Start on" set to slide 1.

### HOW TO EMBED A TOOL IN THE TWinspace? – step 1

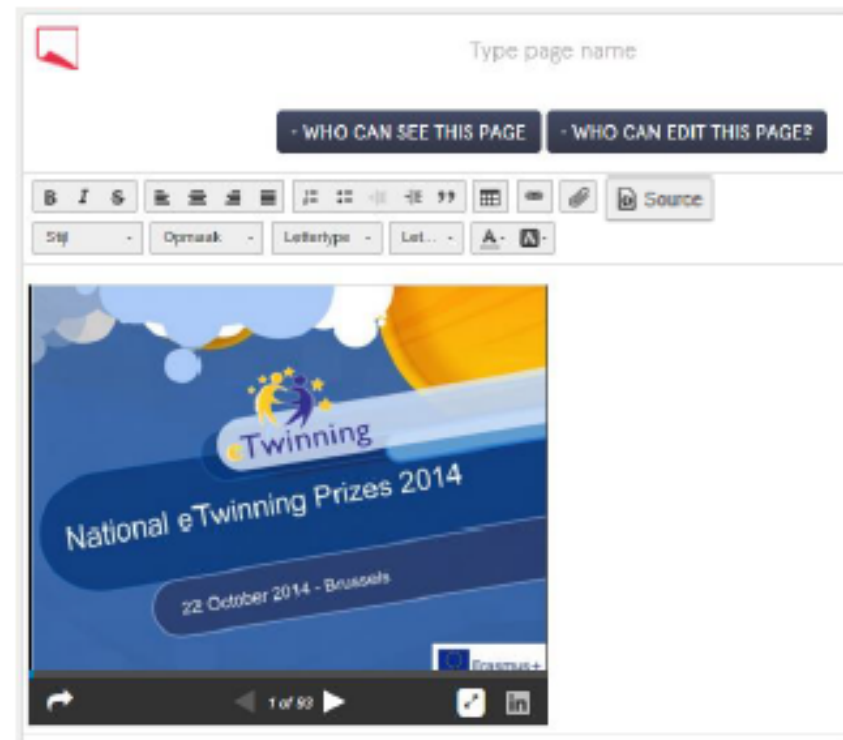
- I. Create content on the website of the tool you want to use. (You might need to take an account.)
- II. Find and **copy** the embed code. Search for keywords like **EMBED**, **SHARE** or `</>`. *The embed or iframe code starts with < and ends with >.*

## EMBEDDING



The screenshot shows the TwinSpace editor interface. At the top, there is a text input field labeled "Type page name" and a red "Save" button. Below this are two dark buttons: "- WHO CAN SEE THIS PAGE" and "- WHO CAN EDIT THIS PAGE?". A rich text editor toolbar is visible, with the "Source" button highlighted by a red rectangular box. Below the toolbar, the HTML embed code is displayed:

```
<iframe src="//www.slideshare.net/slideshow/embed_code/key/8kdjicFjXcK9eTX" width="425" height="355" frameborder="0" marginwidth="0" marginheight="0" scrolling="no" style="border:1px solid #ccc; border-width:1px; margin-bottom:5px; max-width: 100%; allowfullscreen> </iframe> <div style="margin-bottom:5px"> <strong> <a href="//www.slideshare.net/etwinning_vlaanderen/etwinning-awards-2014" title="eTwinning AWARDS 2014" target="_blank">eTwinning AWARDS 2014</a> </strong> from <strong><a href="//www.slideshare.net/etwinning_vlaanderen" target="_blank">etwinning vlaanderen</a></strong> </div>
```



The screenshot shows the TwinSpace editor interface with the embedded content. At the top, there is a text input field labeled "Type page name" and a red "Save" button. Below this are two dark buttons: "- WHO CAN SEE THIS PAGE" and "- WHO CAN EDIT THIS PAGE?". A rich text editor toolbar is visible, with the "Source" button highlighted. Below the toolbar, the embedded content is displayed, which is a slide titled "National eTwinning Prizes 2014" with the date "22 October 2014 - Brussels".

### HOW TO EMBED A TOOL IN THE TWINSPACE? – step 2

- I. Create or open an existing PAGE on the TwinSpace. Click on the SOURCE button.
- II. PASTE the embed code. When you click again on the SOURCE button, the content will show.



# Pages





### Welcome to our school

We are a small secondary school in the North of Belgium with about 400 students.

Our school offers technical and vocational education and we have sections like Accountancy, ICT Management, Public Relations etc.

Here you see one of our classrooms:



With pages you can tell the *story* of your project. Uploaded materials like pictures, videos, presentations and other project outcomes can be presented in a coherent context.



## PAGES

HOME **PAGES** MATERIALS FORUMS LIVE MEMBERS

# TWinspace DISCOVERY

Welcome **Bart Verswijvel**

Self-teaching track to explore the Twinspace  
[Read more](#)

**Pages** 1

Let's get started  
Welcome to our school  
Science experiments  
Transport to school

**CREATE A PAGE**

**Images** 1

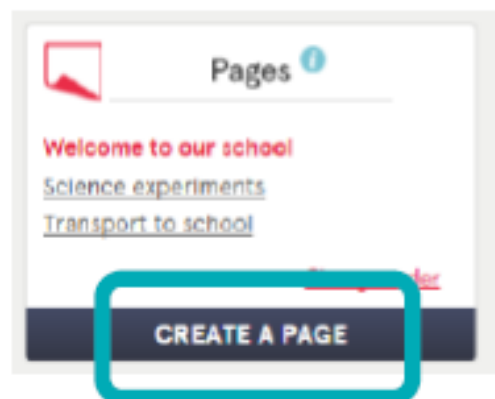
**ADD IMAGES**

**Videos** 1

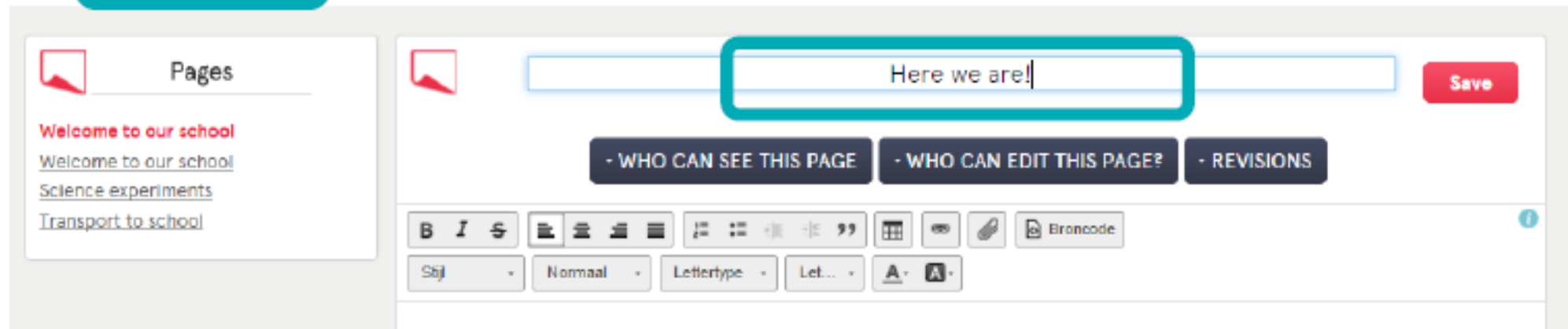
**ADD VIDEOS**

To start you click on **CREATE A PAGE** on the front page. Alternatively you can click on **PAGES**.

## PAGES



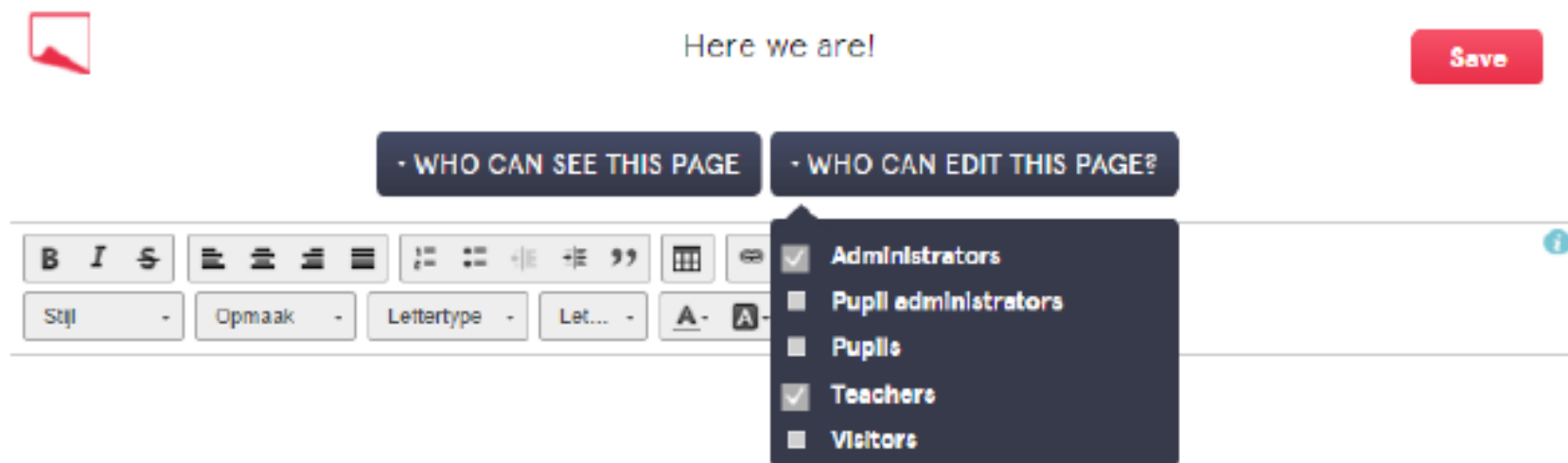
The screenshot shows the 'Pages' overview page. At the top, there is a 'Pages' header with an information icon. Below it, there are three links: 'Welcome to our school', 'Science experiments', and 'Transport to school'. At the bottom, there is a dark blue button labeled 'CREATE A PAGE' which is highlighted with a red rounded rectangle.



The screenshot shows the page editor interface. On the left, there is a sidebar with the 'Pages' header and the same three links as in the overview page. The main editing area has a title input field containing 'Here we are!' which is highlighted with a red rounded rectangle. To the right of the title field is a red 'Save' button. Below the title field are three dark blue buttons: '- WHO CAN SEE THIS PAGE', '- WHO CAN EDIT THIS PAGE?', and '- REVISIONS'. At the bottom, there is a rich text editor toolbar with various icons for bold, italic, underline, list, link, and other formatting options.

- ▶ Click CREATE A PAGE to get started.
- ▶ Write a title.

## PAGES



The screenshot shows a page editor interface. At the top left is a red icon of a page with a corner folded. In the center, the text "Here we are!" is displayed. To the right is a red "Save" button. Below the text are two dark blue buttons: "- WHO CAN SEE THIS PAGE" and "- WHO CAN EDIT THIS PAGE?". The second button is selected, and a dark blue dropdown menu is open, showing a list of roles with checkboxes:  Administrators,  Pupil administrators,  Pupils,  Teachers, and  Visitors. Below the buttons is a rich text editor toolbar with various icons for text formatting (bold, italic, underline, strikethrough, bulleted list, numbered list, link, unlink, quote, table, insert link, insert image) and a blue information icon. Below the toolbar are several dropdown menus for "Stijl", "Opmaak", "Lettertype", "Let...", "A-", and "A-".

When creating a page you decide who is the (co-) author of the page. By default the Administrators (founders) and the Teachers can edit any page in the TwinSpace.

Pupil administrators can create new pages. Pupils can only add content to a particular page when given the rights.

## PAGES

The screenshot displays the TwinSpace 'Pages' editor. On the left, a sidebar titled 'Pages' contains a 'Create page below:' dropdown menu. The main editor area shows a page titled 'Here we are!' with a red 'Save' button in the top right corner. Below the title bar, there are two buttons: '- WHO CAN SEE THIS PAGE?' and '- WHO CAN EDIT THIS PAGE?'. The first button is expanded, showing a list of three options: 'Everyone on the Internet', 'TwinSpace members', and 'Just me (and administrators)'. Below these buttons is a rich text editor with 'Stijl' and 'Opmaak' buttons, and a 'Broncode' button. A small information icon is visible in the bottom right corner of the editor area.

As an author of a page you can decide about the visibility of your page. By default only the author and the administrators see the page you create.

If you think your page is ready, you must tick the audience. In most cases you will make your page only visible to the members of the TwinSpace. Pages can also be made visible to everyone on the internet.

## PAGES

Pages

Welcome to our school

[Science experiments](#)

[Transport to school](#)

Materials

Embed Code

Save

- WHO CAN SEE THIS PAGE - WHO CAN EDIT THIS PAGE? - REVISIONS


B I S [List Icons] [Link Icon] [Unlink Icon] [Source Icon]

Stijl - Opmaak - Lettertype - Let... - A- A-

We are a small secondary school in the North of Belgium with about 400 students.

Our school offers technical and vocational education and we have sections like Accountancy, ICT Management, Public Relations etc.

Here you see one of our classrooms:



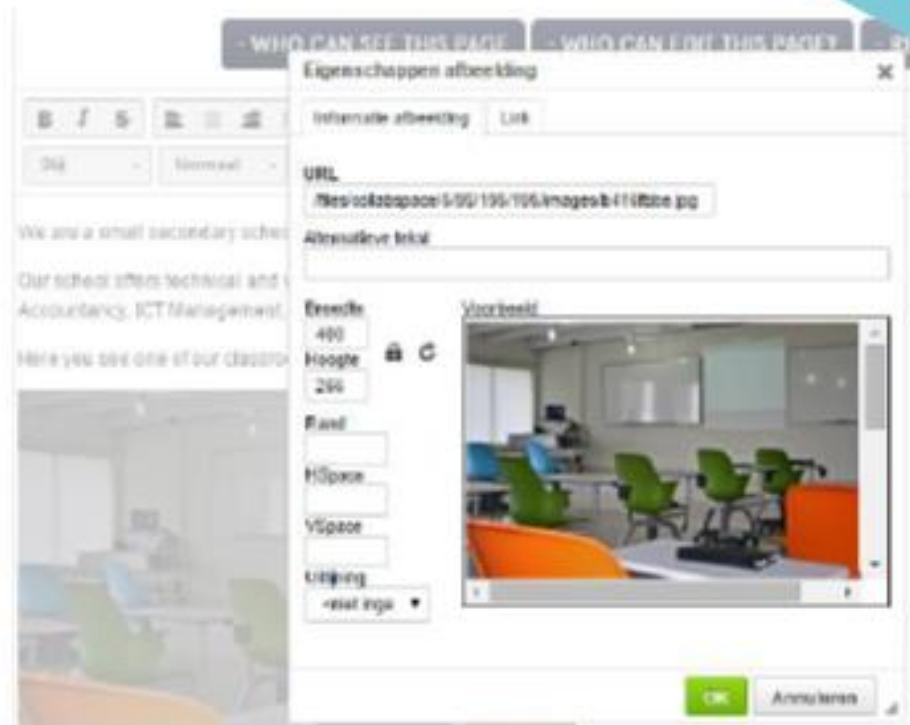
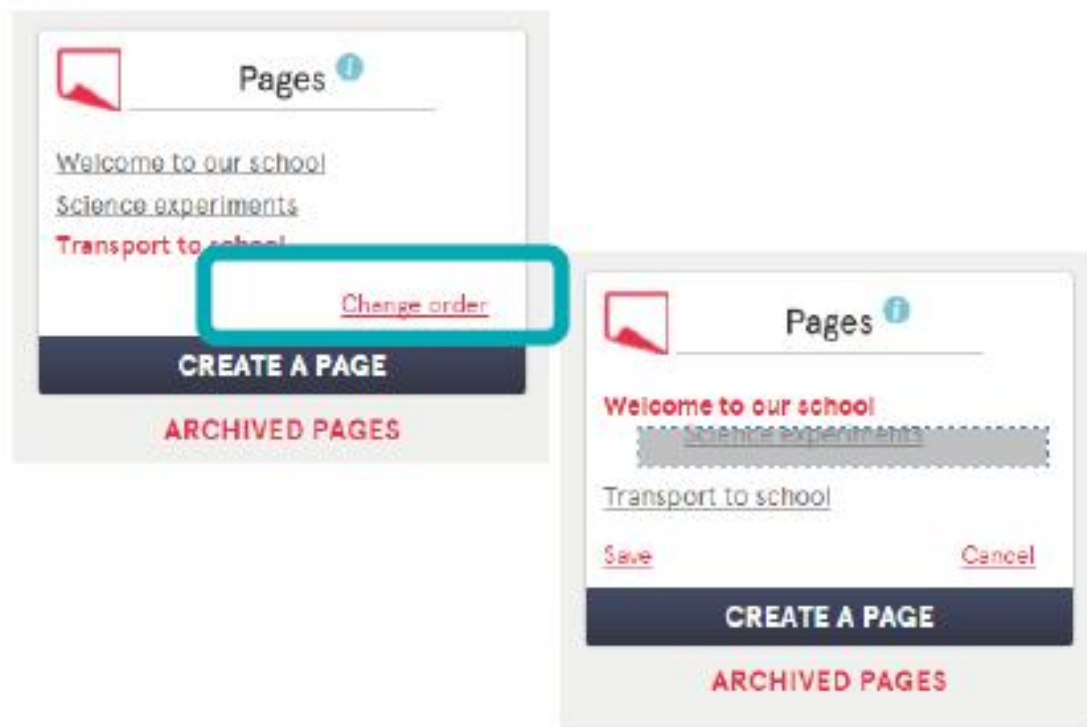
Pages can contain text, but also materials (images, videos, files) as well as embedded content.

Click the icons to add materials or to paste the embed code of the internet application.

Please note that not all embed codes will work in the TwinSpace.



## PAGES



The order and the hierarchy of the pages can be rearranged so that the structure is transparent and easy to understand for all members.

Pages cannot be deleted completely. They can be archived to make them invisible, and if necessary made visible again.

The size and position of images can be changed by right-clicking on the picture.

PAGES



Make clear arrangements with all members of the TwinSpace:

discuss the structure and the order of the pages with all the teachers of the project. If not the TwinSpace might end up in a mess.

Students can also be given ownership by giving them editing rights to particular pages so that they can add content.



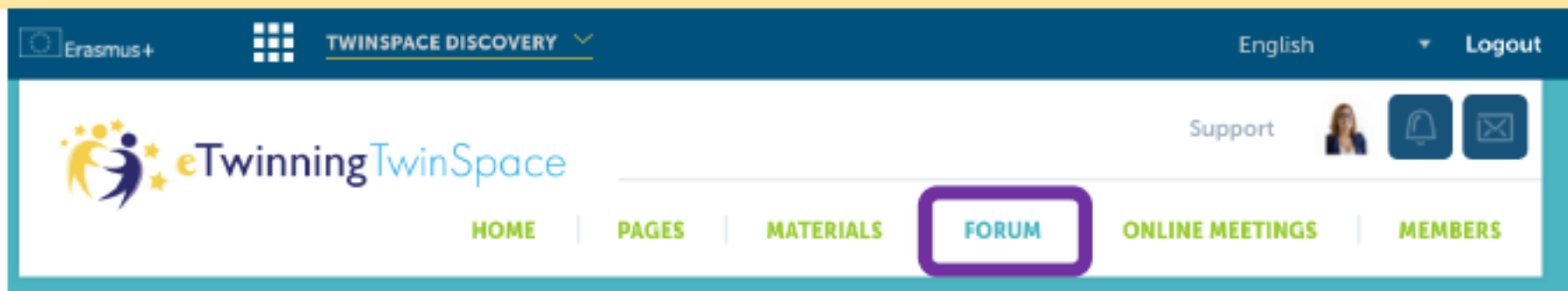


# COMMUNICATION AND INTERACTION

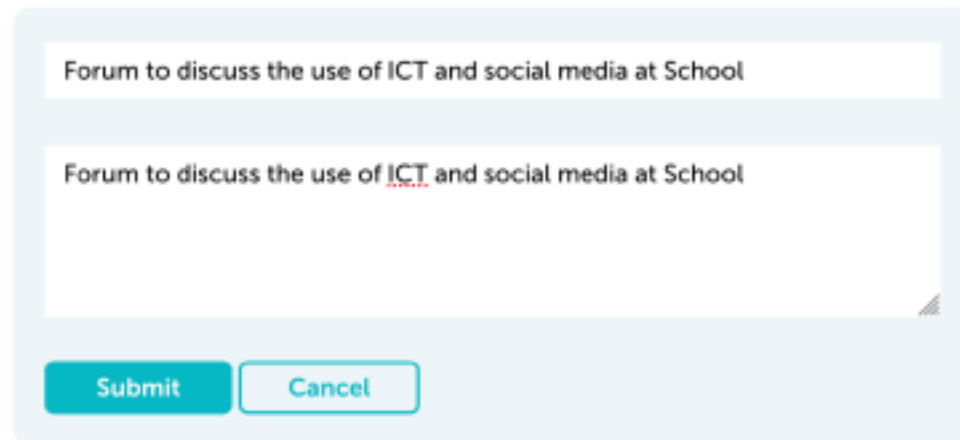


# Forum

---



### Add discussion



A forum is a tool to involve participants in an ongoing a-synchronous discussion. Only members with administrators' rights can set up forums.

Setting up a forum goes in 2 steps. The first step is to define the general topic or discussion theme and to give a description.


# FORUM

## Discussions

Enable sorting


Archived forums


Discussion about the use of ICT and social media at school



Technology at school

1 thread(s)  
1 message(s)







+ Create a thread

## Add a forum thread

Challenges

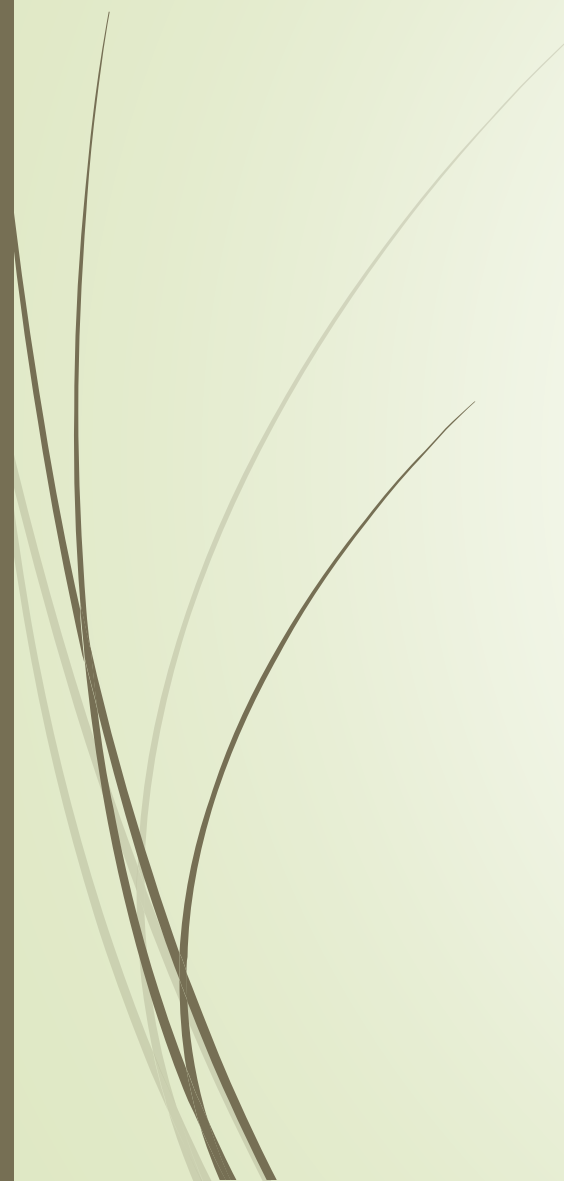


What are the challenges of BYOD?



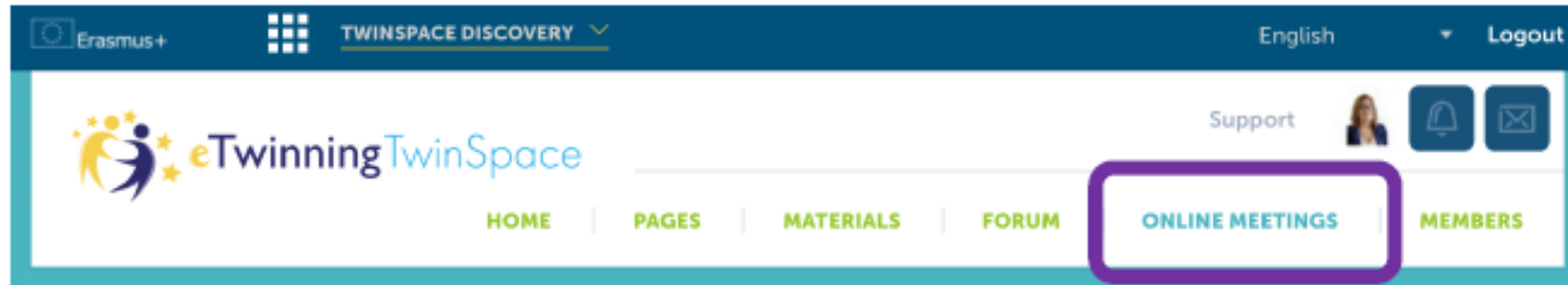
The second step is to create one or more discussion **threads**. Threads are the actual discussion (sub)topics participants can express their view on.

Click on the Discussion topic and then click on **CREATE THREAD**.



# Chat

A horizontal bar consisting of a teal segment followed by a small light blue segment at the right end.



### Online meetings



#### Enter the chatroom

Join the chatroom to communicate with other members.



#### Organise an online meeting



2 online

#### Online members



Mister Student



The Twinspace offers several tools for synchronous communication:

- ▶ there is a **chatroom** where all online members can join a live discussion.
- ▶ members can also send **1:1 direct messages** to other participants who are online.

# CHAT

## Chat room

Chats in this room are not private. All chats are logged and can be read by your TwinSpace administrator. Chats are stored for 3 months.

\* You have joined the chat

15:15 Me  
What is the status of task 3?

\* Mister Student joins the chat


**Mister Student** 15:16  
hello Mrs Rute


**Mister Student** 15:16  
the task will be completed in due time, we just received feedback from our partners.

15:17 Me  
That is great news

**B I**

### Chat participants

 @Rute Baptista

 +Mister Student

In the chatroom all online members can communicate at all times.

It is not possible to switch off the chatroom.



## CHAT

Download chat history

GOOD TO KNOW

### Export Chat log history.

The chat log history can be exported in .xls or .html format and can be filtered by date & time. Note that chat log entries are kept for only 3 months after which they'll be removed automatically.

Start date



00:00

(HH:MM)

End date



00:00

(HH:MM)

Export

Reset

Teachers can download and export the chat history. It will prevent possible bad behavior of students. The export goes back up to three months.

The feature is also handy for pedagogical reasons: teachers can assess the contribution of all members to a conversation.

GOOD TO KNOW

# CHAT

## TWinspace DISCOVERY

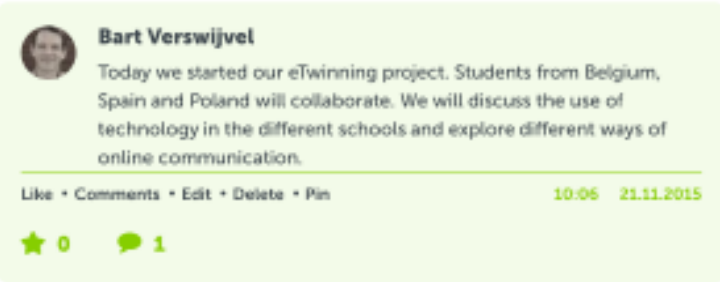


Self-teaching track to explore the Twinspace

[Add a new post](#)

### Latest updates

User  System  All



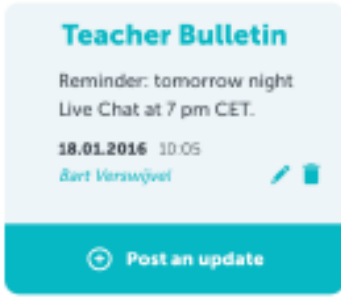
**Bart Verswijvel**  
Today we started our eTwinning project. Students from Belgium, Spain and Poland will collaborate. We will discuss the use of technology in the different schools and explore different ways of online communication.

Like • Comments • Edit • Delete • Pin 10:06 21.11.2015

★ 0    💬 1

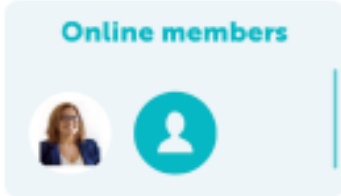


**Bart Verswijvel**  
Watch our main




**Teacher Bulletin**  
Reminder: tomorrow night Live Chat at 7 pm CET.  
18.01.2016 10:05  
Bart Verswijvel

[Post an update](#)

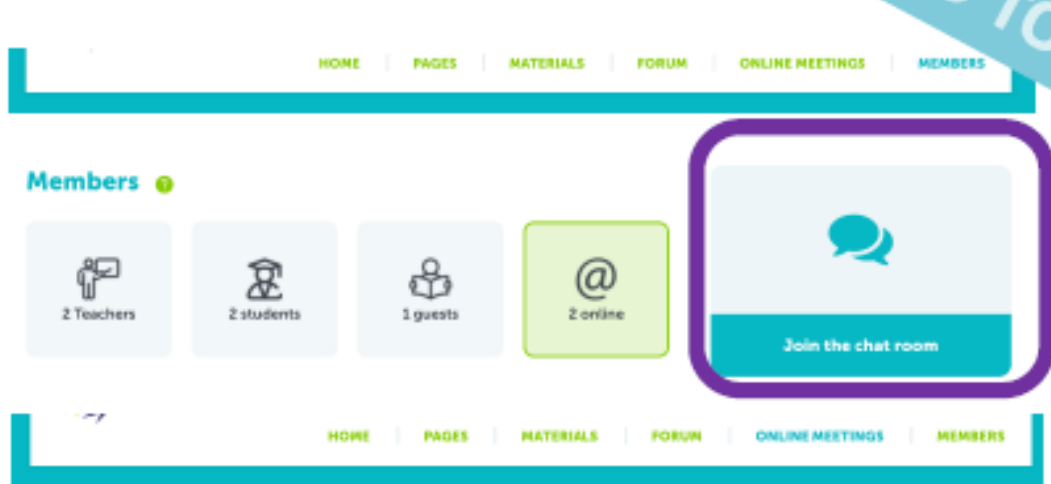


**Online members**





[Join the chat room](#)



HOME | PAGES | MATERIALS | FORUM | ONLINE MEETINGS | MEMBERS

**Members**

2 Teachers    2 students    1 guests    @ 2 online

[Join the chat room](#)

HOME | PAGES | MATERIALS | FORUM | ONLINE MEETINGS | MEMBERS



**Online meetings**

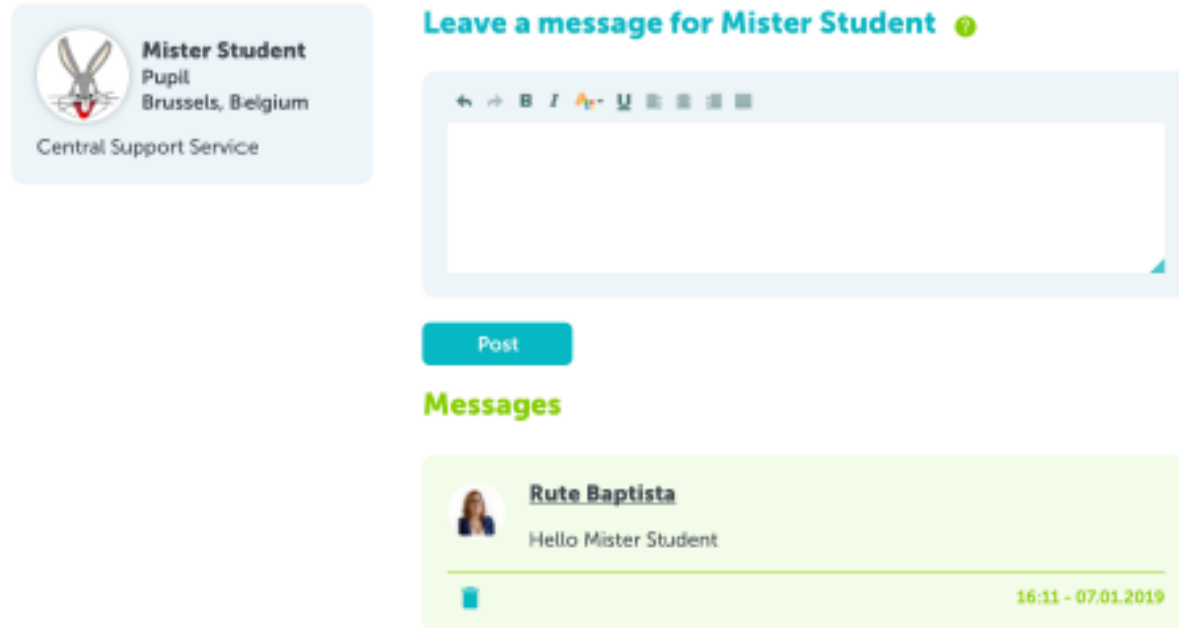
[Enter the chatroom](#)  
Join the chatroom to communicate with other members.

[Organise an online meeting](#)

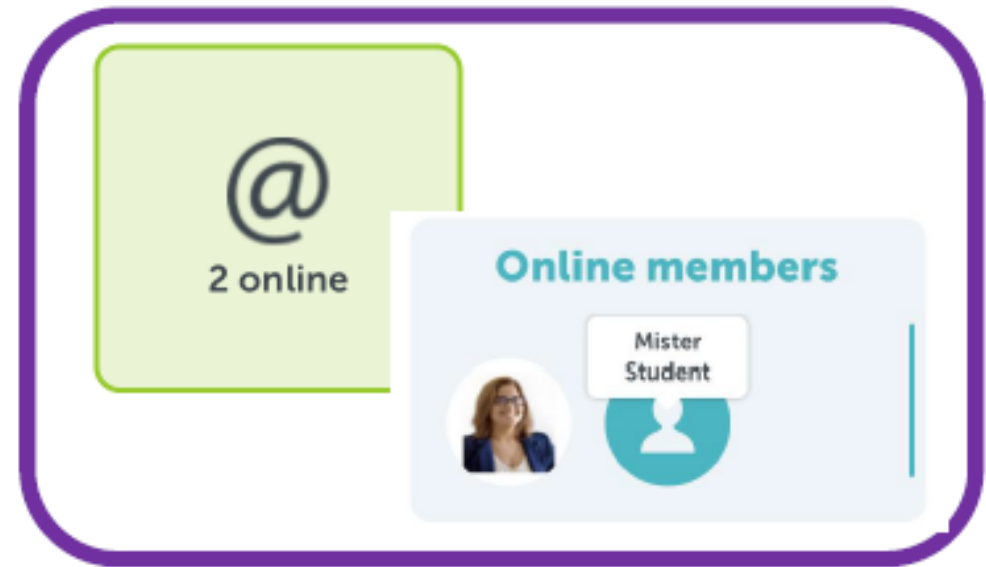
The chat can be found in 3 different places:

1. Homepage
2. Online Meetings section
3. Members section

## 1:1 DIRECT MESSAGES



The screenshot shows a chat window for 'Mister Student'. On the left is a profile card for 'Mister Student Pupil Brussels, Belgium' with a rabbit icon and 'Central Support Service' below. The main area has a title 'Leave a message for Mister Student' and a text input field with a rich text toolbar. Below the input is a 'Post' button. A 'Messages' section shows a message from 'Rute Baptista' with the text 'Hello Mister Student' and a timestamp of '16:11 - 07.01.2019'.



A diagram with a purple rounded border. On the left is a light green box with an '@' symbol and '2 online' below it. On the right is a light blue box titled 'Online members' containing a profile picture of a woman and a circular icon with a person silhouette and the text 'Mister Student'.

In the Twinspace you can send at all times short 1:1 direct messages to other members who are logged in. The tool is handy for instant collaboration. These messages are visible in the user profile.



# Twinmail





Write a new message

INBOX



SENT MESSAGES



TRASH



## TwinMail - Compose

To

Type or click to select a contact

Select twinspace

Subject

Message



TWinspace DISCOVERY

Fairy tale audio book

Multilateral Seminar "Art and Culture in eTwinning Projects", Sofia, Bulgaria, July 2016

PDW eTwinning - Closing the Gap between Family and School: The role of Digital Technologies

The Twinmail is a messaging tool comparable to sending an email. Messages can be sent by all members to the members of the Twinspace they are part of.

Administrators can send a TwinMail to all members of the TwinSpace: when you create a new message in your mailbox, choose the TwinSpace and then add, as recipient, "all members".

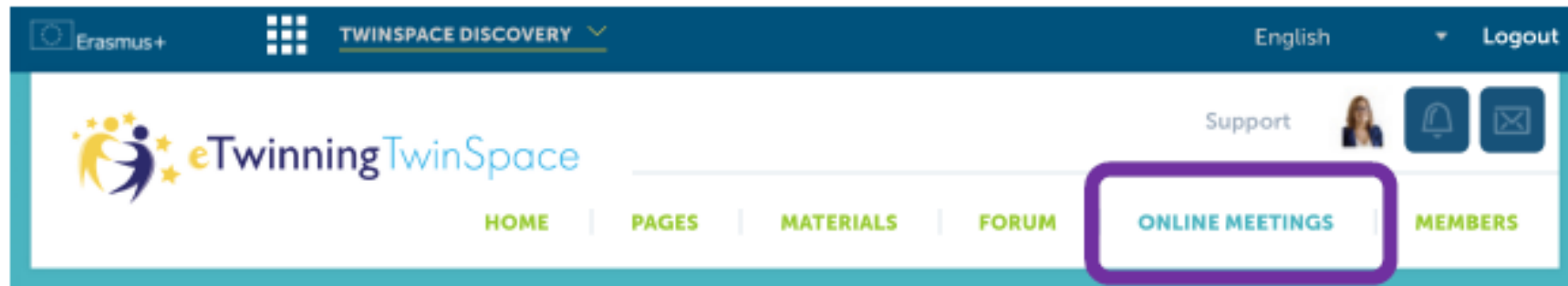


# Online meetings

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## ONLINE MEETINGS



### Online meetings



#### Enter the chatroom

Join the chatroom to communicate with other members.



#### Organise an online meeting

Teachers can set up Live Events for the members of the Twinspace.

## ONLINE MEETINGS

**General**

**Title \***

  
**Description**

- Available slots**
- From 17:00 to 18:00 (CET)
  - From 17:30 to 18:30 (CET)
  - From 18:00 to 19:00 (CET)
  - From 18:30 to 19:30 (CET)
  - From 19:00 to 20:00 (CET)
  - From 19:30 to 20:30 (CET)

**Time slot**

Please select the number of participants, duration and date for your event and then click on "Search" to get a list of available timeslots.

**Number of participants \***

**Duration \***

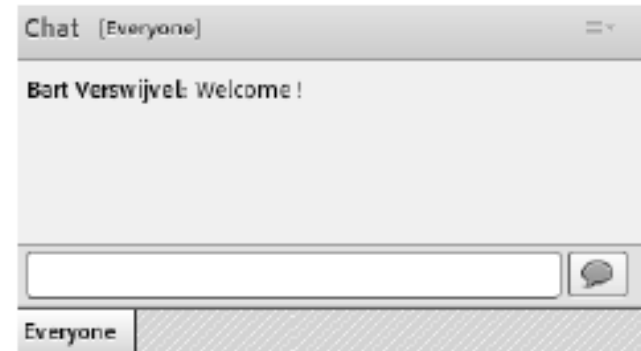
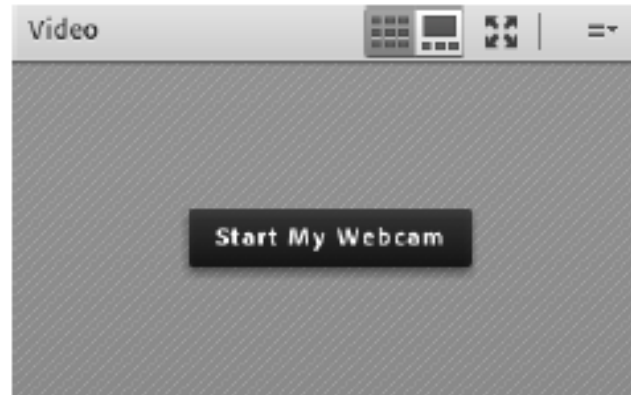
**Date**

To make use of the tool you need to book a time slot.

Just before the starting time the **ENTER ROOM** button will become visible.

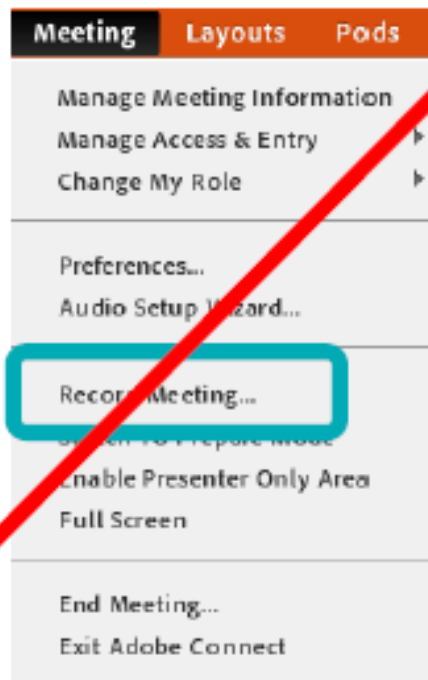
## ONLINE MEETINGS



The Live Event tool offers different communication and interaction tools. Presenters can share their computer screen, open a collaborative whiteboard or show a presentation or document.

Participants can communicate with audio and video or just make use of the chat box.

## ONLINE MEETINGS



**\*Important\*** Online meeting recordings can't be downloaded or archived. Although the record button seems to be active.

The Online meetings cannot be accessed with accounts of pupils. When organizing a virtual meeting with project partners, teachers should display the Live Event on a big screen in the classroom.



## Homepage newsfeed & Public Pages

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## HOMEPAGE NEWSFEED & PUBLIC PAGES

The screenshot shows the Twinspace homepage interface. At the top, there is a navigation bar with links for HOME, PAGES (highlighted with a purple box), MATERIALS, FORUM, ONLINE MEETINGS, and MEMBERS. Below the navigation bar, the main content area is divided into several sections:

- TWinspace DISCOVERY**: A section with a sub-header "Self-teaching track to explore the Twinspace" and a green "X" icon.
- Teacher Bulletin**: A section with a reminder: "Reminder: tomorrow night Live Chat at 7 pm CET." dated "18.01.2016 10:05" by "Bart Verswijvel". It includes a "Post an update" button.
- Latest updates**: A section with a filter for "User" (selected) and "System" and "All". It features a post by "Bart Verswijvel" with the text: "Today we started our e!winning project. Students from Belgium, Spain and Poland will collaborate. We will discuss the use of technology in the different schools and explore different ways of online communication." The post has a date of "10:06 21.11.2015" and shows "0" likes and "1" comment.
- Online members**: A section showing two user avatars and a "Join the chat room" button.

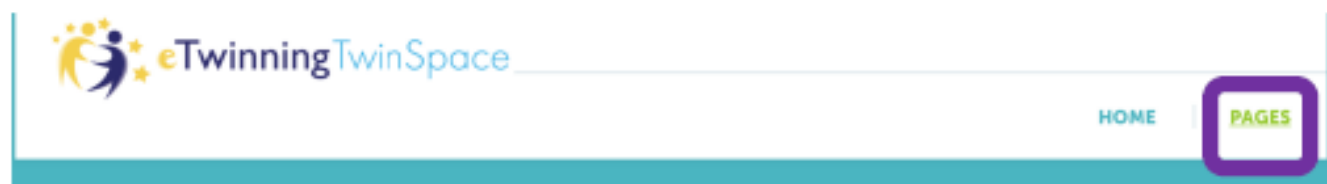
A purple rounded rectangle highlights the "Add a new post" button and the "Latest updates" section.

The Twinspace offers 2 ways of communication with anyone who is NOT taking part in the project. With **public Pages** and the **news feed in the Homepage** you can select and share information with different stakeholders like parents and other members of the school community.

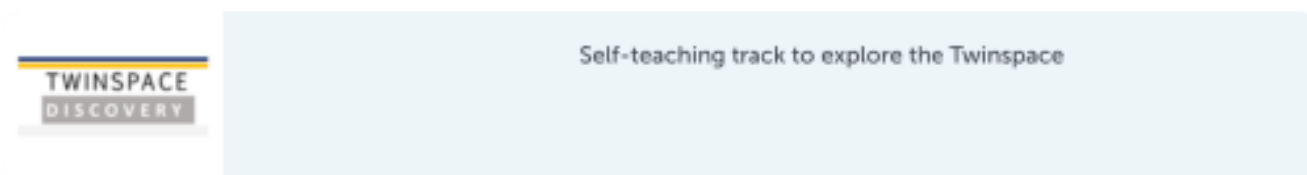
The newsfeed of the Homepage is **public** and can be seen by anyone on the Internet. The URL is the same of the restricted version.



## HOMEPAGE NEWSFEED & PUBLIC PAGES



### TWinspace DISCOVERY



### Latest updates

### Who can see this page

- Everyone on the Internet
- TwinSpace members
- Just me (and administrators)

**Save changes**

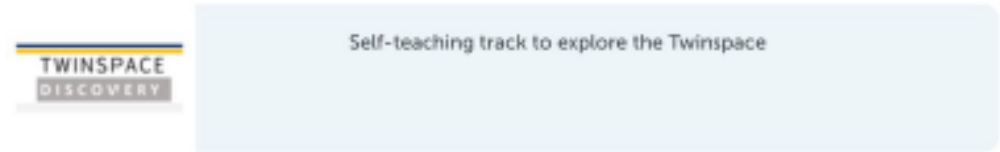
Pages may be turned public by selecting the option “everyone on the internet” when editing a page.

Giving visibility to the eTwinning project is very important and valuable for the participants and for the school. However it is important to pay attention to the privacy and copyright aspects.

GOOD TO KNOW

# HOMEPAGE NEWSFEED & PUBLIC PAGES

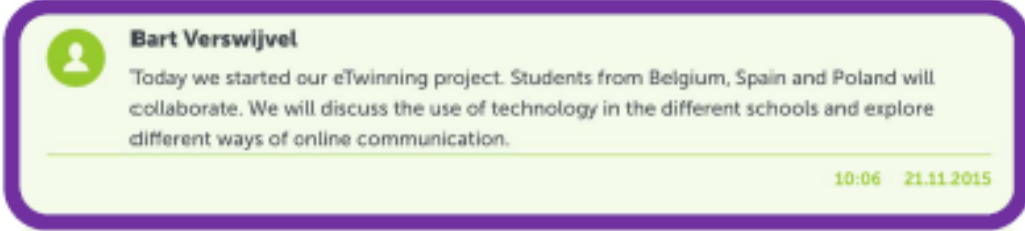
## TWinspace DISCOVERY



TWinspace DISCOVERY Self-teaching track to explore the Twinspace

### Latest updates

Public



**Bart Verswijvel**  
Today we started our eTwinning project. Students from Belgium, Spain and Poland will collaborate. We will discuss the use of technology in the different schools and explore different ways of online communication.  
10:06 21.11.2015

## TWinspace DISCOVERY



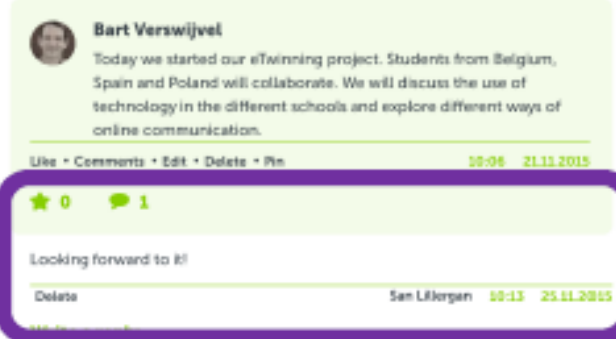
TWinspace DISCOVERY Self-teaching track to explore the Twinspace

Add a new post

### Latest updates

Private

User System All



**Bart Verswijvel**  
Today we started our eTwinning project. Students from Belgium, Spain and Poland will collaborate. We will discuss the use of technology in the different schools and explore different ways of online communication.  
Like • Comments • Edit • Delete • Pin 10:06 21.11.2015  
★ 0 💬 1  
Looking forward to it!  
Delete Sen Liljergan 10:13 25.11.2015

Post Close

Only members with **administration rights** can post messages on the homepage newsfeed. **All members of the Twinspace** can add a comment to those messages.

However, in the **public version**, only users' posts are published (no comments, no likes). Users' names cannot be 'clicked' to go to their profile. Profile pictures of participants are not displayed on the public page of the Twinspace and only visible to participants who are logged in.

## HOMEPAGE NEWSFEED & PUBLIC PAGES

**Bart Verswijvel**  
 Today we started our eTwinning project. Students from Belgium, Spain and Poland will collaborate. We will discuss the use of technology in the different schools and explore different ways of online communication.

Like • Comments • Edit • Delete • Pin 10:06 21.11.2015

★ 0 1

Looking forward to it!


Delete San Liliengen 10:13 25.11.2015

Write a reply

Post Close

---

**Bart Verswijvel**  
 Watch our movie



Like • Comments • Edit • Delete • Pin 11:00 04.09.2015

★ 0 0

**TWinspace DISCOVERY**  
 Registered on 23.09.2014 • Active

ACTIVITY | ABOUT | MEMBERS | PICTURES # Likes 0

GO TO TWinspace

**Similar projects**

- Knowing me, knowing you 87,81269
- Digital School 87,81269
- SAFE INTERNET SCHOOL 86,81269

**Journal**

**About the project**  
 Self-teaching track for the new Twinspace

**Bart Verswijvel**  
 21.11.2015 10:06


Today we started our eTwinning project. Students from Belgium, Spain and Poland will collaborate. We will discuss the use of technology in the different schools and explore different ways of online communication.

1 comment

**San Liliengen** Looking forward to it! 25.11.2015 10:13

**Bart Verswijvel**  
 04.09.2015 11:00

Watch our movie



Home page newsfeed messages can include materials like images and videos.

The newsfeed is also visible on the project's profile in eTwinning Live (including comments and links to users' profiles (if they are registered in eTwinning)).

## HOMEPAGE NEWSFEED &amp; PUBLIC PAGES

Latest updates  User  System  All

Rute Baptista has created a new online meeting [Twinspace Discovery](#)

16:36 07.01.2019

Rute Baptista has created a new page [New Page title](#)

13:33 07.01.2019

Rute Baptista has created a new online meeting [TEST online Session](#)

17:02 07.05.2016

Bart Verswijvel has created a new online meeting [Presenting project partners](#)

12:03 25.11.2015

Administrators can see posts from users and from the system (when new discussions, threads and pages are created and when new material is added). They can select what to view by filtering only users' posts or system updates, or both.



# Teacher Bulletin

---

## TEACHER BULLETIN

The image shows a user interface for 'Teacher Bulletin'. On the left, there is a list of bulletins. The first bulletin is highlighted with a purple border. Below the list is a teal button with a white plus sign and the text 'Post an update'. A purple arrow points from this button to a detailed view of a bulletin on the right, which is also framed with a purple border. The detailed view shows the bulletin's content, the date and time, the author's name, and a text input field for editing. At the bottom of the detailed view are 'Submit' and 'Cancel' buttons.

**Teacher Bulletin**

Reminder: tomorrow night  
Live Chat at 7 pm CET.

**18.01.2016** 10:05  
*Bart Verswijvel*

**Teacher Bulletin**

Reminder: tomorrow night  
Live Chat at 7 pm CET.

**18.01.2016** 10:05  
*Bart Verswijvel*

Write a short, descriptive text (max. 100 words)

**Submit** **Cancel**

The Teacher Bulletin is a communication tool only visible to teachers. It can be used to manage the project and to discuss steps to take.

The Teacher Bulletin can only contain text messages. It is not possible to attach files.





# Erasmus+eTwinning

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eTwinning portal as a support  
for Erasmus+ KA1 and KA2 projects



# HOW TO FIND A PARTNER

Browse through the posted invitations for cooperation in the partnerships for the school exchange in **the eTwinning Live PARTNER FORUMS**. There you will find posts by the teachers and pre-primary school teachers, who are looking for international cooperation.

*TIP: If the existing posts do not spark your interest, you can submit an invitation to cooperate in the forum according to the age of the students/children you are teaching.*

# HOW TO FIND A PARTNER


## Find people and schools on eTwinning

Type a keyword, name, place, ...

SEARCH

 [Need an extended search?](#)


← → ↻ live.etwinning.net/people



**LAURA LOPEZ**  
CEIP Juan Pérez Villaamil  
[Edit](#)

### NEW PEOPLE

- Cumali Mutlu, Turkey
- Miguel Moreno Gudiel, Spain
- Evangelia Lazou, Greece
- Feyzanur MEHEL, Turkey
- AYŞEGÜL ALTUN TANRIVERDİ, Turkey

 **MY CONTACTS** >

## Find people and schools on eTwinning

Type a keyword, name, place, ...

**Role**

All ▼

**Subject**

All ▼

**Type of user**

All ▼

**Vocational subject**

All ▼

**Country**

All ▼

**Region**

All ▼

**Age range**

Age from ▼

Age to ▼

**Language**

All ▼

# JOIN GROUPS ON E-TWINNING LIVE

Join **GROUPS on eTwinning Live**. The Groups enable you to get in contact with foreign school and pre-primary school representatives with common interests and teaching fields. The teachers and pre-primary school teachers, who are active in groups, share their opinions and publish various materials, can be seen as potential good project partners.

*TIP: The most popular group among beginners is the group called **Virgilio – an introduction to eTwinning**.*

## Find groups

SEARCH

Q Need an extended search?



### Virgilio - an introduction to eTwinning

Members: 10982 Messages: 2254 Status: Active

Are you a new eTwinner? or have you been around for a while, trying to find your way? Feeling lost and in need of some help? You are in the right place! This Group will assist you in your journey through the eTwinning wonderland: you'll see how it works, and how it can work for you. And you'll feel its spirit: the constant exchange of ideas and experiences in a teachers' and students' community of practice, learning from each other. Join us now and start your journey!

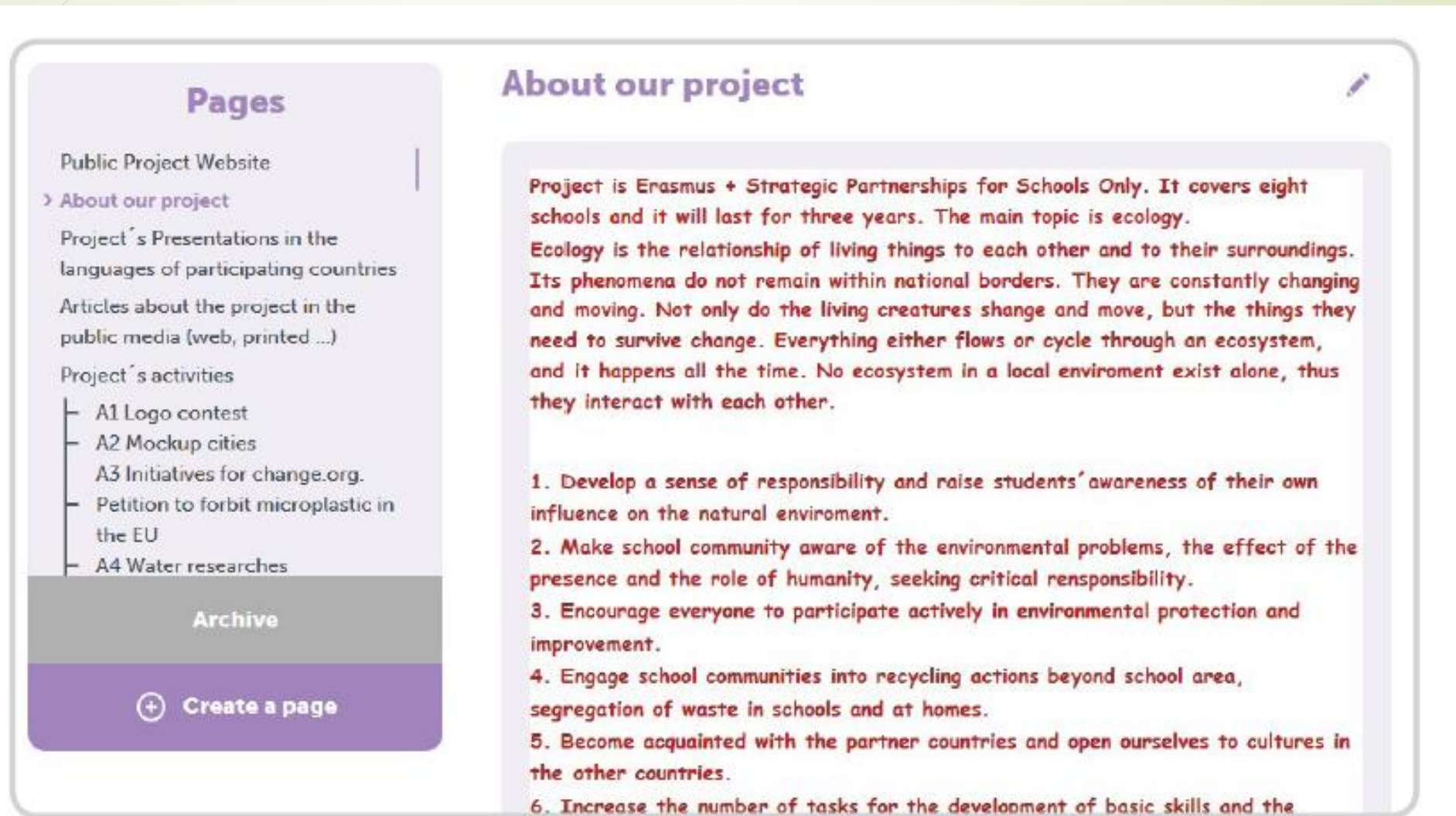


# PREPARATION FOR THE PARTICIPATION IN THE SCHOOL EXCHANGE PARTNERSHIPS

The **PREPARATION** for a new public tender and the **APPLICATION FORM SUBMISSION** are a constant challenge for the project team. The TwinSpace e-classroom can be used as a space for the collection of drafts, recommendations and ideas about the European Development Plan, the goals, the project activities, the evaluation plan and the dissemination. The virtual space enables you to efficiently communicate with the project team, to participate in video conferences outside of working hours and to securely save application documentation in one place.



# PREPARATION FOR THE PARTICIPATION IN THE SCHOOL EXCHANGE PARTNERSHIPS



The screenshot shows a website interface with a sidebar on the left and a main content area on the right. The sidebar is titled "Pages" and contains a list of navigation items: "Public Project Website", "About our project" (highlighted with a right-pointing arrow), "Project's Presentations in the languages of participating countries", "Articles about the project in the public media (web, printed ...)", "Project's activities" (with a sub-list: "A1 Logo contest", "A2 Mockup cities", "A3 Initiatives for change.org.", "Petition to forbid microplastic in the EU", "A4 Water researches"), "Archive", and "Create a page" (with a plus icon). The main content area is titled "About our project" and contains a paragraph of text followed by a numbered list of six points.

## Pages

- Public Project Website
- > About our project
- Project's Presentations in the languages of participating countries
- Articles about the project in the public media (web, printed ...)
- Project's activities
  - A1 Logo contest
  - A2 Mockup cities
  - A3 Initiatives for change.org.
  - Petition to forbid microplastic in the EU
  - A4 Water researches
- Archive
- + Create a page

## About our project

Project is Erasmus + Strategic Partnerships for Schools Only. It covers eight schools and it will last for three years. The main topic is ecology. Ecology is the relationship of living things to each other and to their surroundings. Its phenomena do not remain within national borders. They are constantly changing and moving. Not only do the living creatures change and move, but the things they need to survive change. Everything either flows or cycle through an ecosystem, and it happens all the time. No ecosystem in a local environment exist alone, thus they interact with each other.

1. Develop a sense of responsibility and raise students' awareness of their own influence on the natural environment.
2. Make school community aware of the environmental problems, the effect of the presence and the role of humanity, seeking critical responsibility.
3. Encourage everyone to participate actively in environmental protection and improvement.
4. Engage school communities into recycling actions beyond school area, segregation of waste in schools and at homes.
5. Become acquainted with the partner countries and open ourselves to cultures in the other countries.
6. Increase the number of tasks for the development of basic skills and the





## DURING THE SCHOOL EXCHANGE PARTNERSHIP

During the partnership, the eTwinning portal can be used as a virtual space for transparent keeping of all important agreements and documents, a safe main communication channel to communicate with the project partner or the school team and a channel for keeping in contact with the home institution.



# DURING THE SCHOOL EXCHANGE PARTNERSHIP

## **STORAGE AND ARCHIVE OF THE PROJECT TEAM**

The TwinSpace e-classroom is an ideal space for the project team to store important agreements, deadlines, task distribution, action plan, potential plan changes and simultaneous evaluations in the form of i.e. online questionnaires.



# DURING THE SCHOOL EXCHANGE PARTNERSHIP

## **COMMUNICATION WITH PROJECT PARTNERS**

The TwinSpace e-classroom enables simple informing of the partners about the project progress through the internal Twinmail, the teachers' bulletin and the organisation of video conference meetings.

# DURING THE SCHOOL EXCHANGE PARTNERSHIP

## Teacher Bulletin

✦ Countdown to visit Riga:)

**30.01.2018** 08:40

*Nena*



✦ December is almost here. Let us have some festive activities, what do you say? :)

**28.11.2017** 16:41

*Nena*



# DURING THE SCHOOL EXCHANGE PARTNERSHIP

## Teacher Bulletin

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*Nena*



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**28.11.2017** 16:41

*Nena*





# DURING THE SCHOOL EXCHANGE PARTNERSHIP

The **NETWORKING and MEETINGS of the STUDENTS/PUPILS** with their peers from foreign schools can be carried out through a video conference, a forum and a chat in the TwinSpace e-classroom.

Even the **STUDENTS/PUPILS** who stay at **HOME** can be indirectly involved in the mobility project. They will be happy to see the reports of their classmates through the video conference.



THAT'S ALL FOLKS!